



Application Walkthrough

4/2020



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Explore How eXp Realty Has Changed the Lives of Agents Around the World

At eXp Realty, we're proud that innovation is part of our culture. From the technology we build to the healthcare choices we offer, we've redesigned the traditional brokerage into a company where agents can become shareholders and celebrate the company's financial success.



[SEE OUR STORIES](#)



eXp Realty Application

We can't wait to work with you!

Thank you for your interest in eXp Realty, the largest residential real estate company by geography in North America! **To begin, simply fill out the information below.**

First Name	Last Name
<input type="text"/>	<input type="text"/>
Your email	
<input type="text"/>	
Confirm your email	
<input type="text"/>	
Cell Phone Number	Country
<input type="text"/>	United States <input type="button" value="v"/>

SIGN UP!

[Already Registered? Click to login!](#)



eXpert care Intercom team

App tip: We recommend filling out the application from a computer (desktop, laptop)





Thanks for starting your application with us! amanda.meck@yahoo.com has been activated for the Join Application!

Please use your existing eXp Guest Pass credentials to login below.

You should of received an email with the credentials on 3/31/2020

If you cannot access your Guest Pass and need to reset your password, click 'Forgot Password' below.

Still having issues? Please use the Chat functionality in the lower right corner of the page.

LOGIN

[Forgot Password?](#)



eXpert e

App tip: We rec
application from



First Name	Last Name	Active	Start Date	End Date
Burt	Reynolds	Yes	3/31/2020	5/9/2020

Last name Reynolds

Email amanda.meck@yahoo.com

Phone

Requested start date 3/31/2020

Requested end date 5/9/2020

Requesters Email amanda.meck@exprealty.com

Requesters Full Name Amanda Meck

Date requested 3/31/2020

Update End Date

Resend Activation Email





Burt,

Thank you for confirming your personal email! By confirming, you have made your eXp guest access account. You will need this guest access account to complete your eXp application in the Join App.

Step 1: From a computer, using Chrome as your browser:

Log into your new guest account: <http://joinapp.exprealty.com/SSO/>

Your guest access username: amanda.meck@yahoo.com

Your guest access password: Tq34kKDpM7nCH

1. Click "**Configure factor**" and enter your phone number to authenticate your guest access.
2. Choose a security question and answer.
3. Sign In with the new username and password above
4. To complete your eXp joining application & to sign your Independent Contractors Agreement, click on "**Let's Go!**" task button

HELPFUL TIP: Save this email for future reference and select 'remember me' for easier access in the future

Step 2: To sign into eXp World

Questions about technology requirements? Click [here](#) to learn more

1. Download eXp World Applications: <https://download.exprealty.com>
2. Select PC or Mac download and install eXp World on your computer
3. To sign into eXp World, click "**Login with Passport.**"
4. Enter the username and password provided (above) and select "**Sign In.**"
5. Click the box on the right to agree to License Agreement.
6. Click the "**Create New Avatar**" button to customize your avatar and get started!

The guest access to eXp World and the Join App will be available for you until midnight Pacific Time on 10-May-2020. After this time eXp World will no longer be accessible until another access request is made on your behalf. Your active Passport account will be included with your welcome email when you become an active agent.



Set up multifactor authentication

Your company requires multifactor authentication to add an additional layer of security when signing in to your Okta account

Setup required



SMS Authentication

Enter a single-use code sent to your mobile phone.

Configure factor





Receive a code via SMS to authenticate

United States ▼

Phone number

+1

Send code

[Back to factor list](#)



Please sign in below to access eXp
Join App Prod



Welcome to eXp Realty, Amanda!
Create your eXp Realty account to access eXp Join App
Prod



Choose a forgot password question

What is the food you least liked as a child? ▼

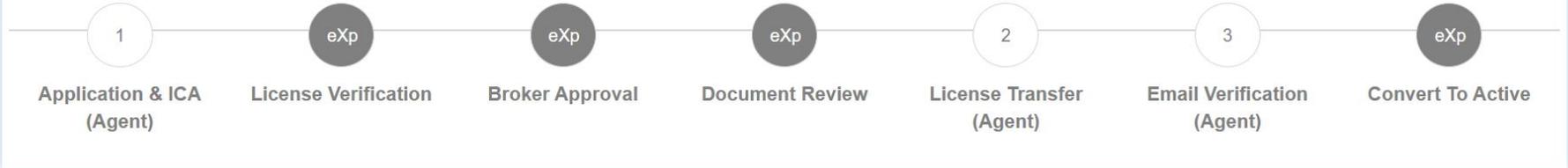
Answer

beans

Create My Account



eXp Join Process



What's Next?

Status	Task
Not Started	Complete eXp Join Application & Sign ICA Let's Go!

Your Personal Code

52FFF91

Onboarding Status Tracker

Onboarding Status

Please enter your personal code here for a current onboarding status.

Personal Information (Step 1 of 6)

Emergency Contact Information

In case we need to get ahold of someone on your behalf

Amanda Meck

BFF

8752145632

aboston01@yahoo.com

Have you ever been associated with eXp Realty in the past or present?

Yes No

In what capacity?

Agent Staff Both

Do we have your permission to send you updates and reminders via text message? (Standard data & message rates may apply, you can cancel out at any time by replying STOP)

Yes No

Terms and Conditions: To continue, you must acknowledge eXp Realty [Privacy Notice](#)

I Acknowledge

SAVE AND CONTINUE

Have a sponsor? Let's not forget to give them credit.

Sponsor Information (Step 2 of 6)

What is a sponsor? A sponsor is the MOST INFLUENTIAL person in your decision to join eXp Realty. A sponsor is different than a mentor or an agent you want to partner with in order to build revenue share or a sales team, UNLESS that person was the most influential in your decision to join eXp Realty.

- If you do not choose a sponsor, eXp Realty will hold that sponsorship position and that selection may not be modified in the future.
- Once the application is completed, changes in sponsorship will not be made under any circumstances.
- IF YOU ARE UNCLEAR on who should be named as your sponsor, PLEASE DO NOT PROCEED with your application until you are 100% certain.

The following selection is a significant decision which is irrevocable. If you do not have a sponsor, eXp Realty will be selected as your sponsor and will hold that position going forward.

Do you wish to name a specific eXp Realty Agent/Broker as your sponsor?

Yes No

I understand

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SAVE AND CONTINUE



Sponsor Information (Step 2 of 6)

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Do you wish to name a specific eXp Realty Agent/Broker as your sponsor?

Yes No

Are you sure no one is your sponsor?

Remember this decision is irrevocable

Yes No

I understand

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SAVE AND CONTINUE



Do you wish to name a specific eXp Realty Agent/Broker as your sponsor?

Yes No

Please provide as much of the following information as possible about your sponsor: (First and Last name required and 1 additional field)

First name

Last name

AND 1 of the following

State or Province

Email

Phone number

 Find Sponsor

Do you wish to name a specific eXp Realty Agent/Broker as your sponsor?

Yes No

Please provide as much of the following information as possible about your sponsor: (First and Last name required and 1 additional field)

First name

Kay

Last name

Russ

AND 1 of the following

State or Province

Illinois

Email

Phone number

 Find Sponsor

BACK

SAVE AND CONTINUE



Sponsor Selection



1 to 1 of 1



Kay Russell

Email: [Redacted]

Mobile Phone: [Redacted]

ID: [Redacted]

Primary State: Illinois

Status: Active

[✔ Select As Sponsor](#)

I can't find my
sponsor!

[Search Again](#)

Please provide as much of the following information as possible about your sponsor: (First and Last name required and 1 additional field)

First name

Kay

Last name

Russ

AND 1 of the following

State or Province

Illinois



Email

Phone number

Are you sure Kay Russ is your sponsor?

Remember this decision is irrevocable

Yes No

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SAVE AND CONTINUE



First name

Kay

Last name

Russell

AND 1 of the following

State or Province

Illinois

Email

[]prealty.com

Phone number

(6 []

Are you sure Kay Russell is your sponsor?

Remember this decision is irrevocable

Yes No

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SAVE AND CONTINUE



If “brand new agent” is selected, the previous brokerage questions goes away and the license number is not a required field.

Now, let's get your real estate license information.

If you don't have your license yet, that's okay. Just complete as much of the form as you can.

Primary Real Estate License Information (Step 2 of 4)

How long have you been licensed?

Brand new agent

Country

United States

State/Province

Kansas

What is the status of your license?

License in hand- ready to place my license

License number

--Select the status of your license--

In school- not licensed yet

Finished school- haven't taken state exam

Passed state exam- waiting on my license

License in hand- ready to place my license

Please select the MLS or Association you are primarily affiliated with in this state

If your primary MLS is NOT Listed, check box

Sales transactions

Number of sales transactions in past 12 months in above state/province

Rental transactions

Number of rental transactions in past 12 months in above state/province

NRDS Number

Please provide your NRDS Number (optional)

Are you licensed in another state or province?

Yes No

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SAVE AND CONTINUE



Primary Real Estate License Information (Step 3 of 6)

How long have you been licensed?

Less than 1 year



Country

United States



State/Province

Alabama



License number

What is your License Number for the state/province above?

Please select the MLS or Association you are primarily affiliated with in this state



If your primary MLS is NOT Listed, check box

Current brokerage

-- Select the brokerage you are currently with --



Sales transactions

Number of sales transactions in past 12 months in above state/province

Rental transactions

Number of rental transactions in past 12 months in above state/province

NRDS Number

Please provide your NRDS Number (optional)

Are you licensed in another state or province?

Yes No

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SAVE AND CONTINUE

Real Estate Experience Information (Step 3 of 4)

Is your business primarily residential real estate transactions?

Yes No

Select any or all of your other types of real estate transactions

- Select All
- Commercial
- Land
- Rental
- Property Management
- Investing/Wholesaling

Are you a brokerage owner?

Yes No

Do you own interest in another brokerage?

Yes No

Real Estate Experience Information (Step 4 of 6)

Is your business primarily residential real estate transactions?

Yes No

Are you a brokerage owner?

Yes No

Do you own interest in another brokerage?

Yes No

Will you be selling real estate with eXp as an individual agent or part of a team?

Individual Team

Have you ever had your license suspended?

Yes No

Have you ever had a registered complaint?

Yes No

4/9/2020



Please note: License verification, broker approval and ICA documents must be completed before you can transfer your license.

What zip codes do you serve?*

74012

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SAVE AND CONTINUE

Financial Information (Step 4 of 4)

SSN

Would you like to participate in the Agent Equity program?^{*}
Enroll to be paid 5% of every transaction commission with stock issued at a 20% discount. Yes No

How would you like to pay both your initial fee and your ongoing monthly fees? Please select credit card or a checking account and we will capture your account information in the document itself Checking Account Credit Card

W9 Information

The W9 is an IRS Tax Form required for all contractors. Remember your information must match your license exactly and this must be fully completed.

Name as on income tax

Federal tax classification

Exemptions (codes apply on)

Exempt payee code

- Individual/Sole Proprietor or Single Member LLC
- C Corporation
- S Corporation
- Partnership
- Trust/estate
- Limited liability company (LLC)
- Other
- Exempt payee code (if any)

Exemption from FATCA

W9 Information

The W9 is an IRS Tax Form required for all contractors. Remember your information must match your license exactly and this must be fully completed.

Name as on income tax

Buggs Bunny

Federal tax classification

Limited liability company (LLC)

Choose your tax classification

-- LLC tax classification* --

-- LLC tax classification* --

C Corporation

S Corporation

Partnership

EIN

Business name

Business name associated with EIN

Address Information

Use provided address

Address

123 Wazzup doc

City

toonsville

State

Oklahoma



Zip code

74012

Additional Information

Requester's name and address

Requester's name and address (optional)

Account numbers

List account number(s) here (optional)

Direct Deposit

Direct Deposit- the fields below will be used to send all payments for services, obligations, or other reimbursements electronically to the account indicated below.

Bank name

Bank

Is it a personal or business account?*

Personal Business

Is it a checking or savings account?*

Checking Savings

Routing number

789456123

Account number

85698569

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SAVE AND CONTINUE



Please review the information entered before you continue to the next step.

Personal Information

Social security number: 789-54-6589

Participate in the Agent Equity program?: Yes

How would you like to pay both your initial fee and your ongoing monthly fees?: Credit Card

W9 Information

Name as on income tax: Buggs Bunny

Your federal tax classification: Individual/Sole Proprietor or Single Member LLC

SSN: 745-85-2168

Exemptions (codes apply only to certain entities, not individuals)

Exempt payee code (if any):

Exemption from FATCA reporting code (if any):

Address Information

Address: 123 Wazzup doc

City: toonsville

State: Oklahoma

Zip Code: 74012

Requester's name and address (optional):

List account number(s) here (optional):

Direct Deposit

Direct Deposit- the fields below will be used to send all payments for services, obligations, or other reimbursements electronically to the account indicated below.

Name of your bank: Bank

Is it a personal or business account?: Personal

Is it a checking or savings account?: Checking

Routing number (first 9 digits from the left hand side of your check): 789456123

Account number (last group of numbers on check, up to 17 digits): 85698569

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SAVE AND CONTINUE



You're almost there!

Last step is to complete your ICA. We have filled in your fields for you, so all you have to do is sign and provide your payment information for your fees. Once completed you'll receive a copy of the ICA to the email address you provided. Please allow up to 2 business days for the completed ICA to arrive.

Thank you for choosing eXp Realty!

[BACK](#)[SIGN MY DOCUMENTS](#)

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
 See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Buggs Bunny	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions. 123 Wazzup doc	Requester's name and address (optional)
6 City, state, and ZIP code toonsville, Oklahoma 74012	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
7	4	5	-	8	5	-	2	1	6	8

or

Employer identification number									
		-							

Part II Certification

Under penalties of perjury, I certify that:



You have completed all required fields. Please click 'Continue.'

- Debit/Credit Card
- Checking Account (ACH)

Credit Card:

I authorize eXp Realty to bill my **Debit/Credit Card** each month by providing the information as follows:

Debit/Credit Card Number:

Exp Date: / Security Code on back of card:

Name on Card:

Billing Address:

Billing City: State: Zip:

Checking Account (ACH):

I authorize a draft against my **Checking Account** each month by providing the information as follows:

Name on Account:

Bank Name:

Routing #: Account #:

Print Contractor Name:

Bugs Bunny

Signature Date



Almost done.

I agree to be legally bound by this document and the [HelloSign Terms of Service](#). Click on 'I Agree' to sign this document.

Edit

I AGREE

POWERED BY HELLOSIGN



ICA Version 07.26.2019

Independent Contractor Agreement

This Independent Contractor Agreement is entered into by and between:

Name of Licensee: Buggs Bunny
*(List entity name **only** if license is held in the name of an entity approved by the applicable state real estate commission. Must include entity designation if listing an entity name. DBAs not accepted.)*

Address: 123 Wassupdoc place
City: Toonsville
State: Iowa
ZIP code: 25896

(the "Independent Contractor" or "Contractor" or "You"), and eXp Realty, LLC, a Washington limited liability company; or eXp Realty of California, Inc., a Washington corporation; or eXp Realty of Connecticut, LLC, a Connecticut limited liability company; or eXp Realty North, LLC, a North Dakota limited liability company, or eXp Realty Associates, LLC, a Georgia limited liability company, whichever is the applicable entity licensed as Contractor's applicable jurisdiction, all with their corporate office located at 2219 Rimland Dr., Suite 301, Bellingham, WA 98226 (hereinafter referred to as "eXp Realty" or "Company"). eXp Realty/Company and Contractor/Independent Contractor are each referred to individually herein as a "Party" and collectively as the "Parties".

Whereas Contractor is duly licensed with each of the state(s) listed below to do business as a real estate licensee and whereas Contractor wishes to affiliate and place his or her license with the Company and the Company desires to allow Contractor to affiliate with it on the terms and conditions set forth herein.

Primary/Domicile State: Iowa License No.: 987654
Additional States Contractor is licensed in & License No.'s (if applicable): _____
None

Now, therefore, the Parties agree as follows:

