



Welcome to the VDT Referral Agent Network!



Director of Operations

- Bobbi is the liaison between Lenders and Agents. so if you have any concerns please reach out to her at bobbi@valleydreamteam.com.
- Once Under Contract, please share all updates pertaining to the transaction with Bobbi and Sara. Especially updates concerning contract price, close of escrow and cancellations. Please add Bobbi to lender/title email chains.
- Any other lead updates should still be directed to Amy.

Bobbi Engle
(480) 510-1103
bobbi@valleydreamteam.com



Operations Assistant

- She makes outbound calls and sends texts to realtors in key target areas to establish referral partnerships and provide an overview of our company operations.
- Assigns leads to our Referral Network Agents.
- Once a Referral agent goes Under contract she sends the referral form link for referral agents to complete.
- Once Under Contract, please share all updates pertaining to the transaction with Bobbi and Sara.
- She will request a copy of the referral check.

Sara Dejesus
(480) 886-4687
Sara@valleydreamteam.com



Client Success Manager

- If you are unable to connect initially with the lead Amy should be notified within 24 hours.
- Once you first initially connect with the lead notify us by clicking reply all to the initial email. Future updates will be sent to Amy at Referrals@vidthomes.com.
- Regular follow up calls with leads to ensure the process is going smoothly.
- Consistently stay in touch with Loan Officers to ensure we receive timely updates on all active leads and maintain clear communication throughout the process

Amy Alvarez
(623) 777-7854
amy.alvarez@valleydreamteam.com



Excecutive Assisant

- She will send pre-approval letters and ask for updates if necessary
- Once you start scheduling showings to leads, Kylie will regularly check in with you regarding our weekly Thursday showing texts coming from (833) 280-4949.
- She will send subsequent follow up texts or emails on leads we share to ensure you are maintaining active communication with the clients.
- Any updates should be sent to the original handoff email with Referrals@vidthomes.com cc'd!

Kylie Lemon
(602) 691-5882
kylie.lemon@vidthomes.com

